**1. INTRODUCTION, SCOPE & APPLICATION**

**Transfer Policy**

**1.1 Part A - Policy for Umpires transferring from another World Netball Region into Europe**

**Introduction**

This policy defines the process to be followed by an accredited umpire from another World Netball Region who wishes to now officiate in a Europe Netball member country.

* The umpire shall obtain from their current National Governing Body (NGB) appropriate documentary evidence of umpire accreditation together with an appropriate endorsement.
* This evidence must provide information detailing the scope and content of the relevant accreditation level achieved to facilitate cross correlation of the umpiring award schemes and accreditation levels in the two World Netball Regions.
* The umpire shall submit this documentary evidence, using the Europe Netball Officiating Umpire Transfer Request Form (see Appendix ‘A’ attached) to the NGB of their new country of residence together with a written request for transfer of accreditation to be considered.
* This written transfer request shall provide the following information:
* a forwarding address and contact details\*
* the level of umpire accreditation requested\*
* an estimated period (timescale) of residence if not permanent\*
* documentary evidence of any additional umpire accreditation e.g., umpire assessor or tutor or mentor\*
* written agreement to comply with the child protection Safeguarding Rules and Regulations currently in force in the new member country.\*

\*What is the purpose of obtaining this information? See below:

* an indication of likely mobility (for being able to travel to officiate)
* any limitations or restrictions on being able to officiate (e.g., physical; work related; religion)
* how active they intend to be as an umpire.
* The NGB of their new country of residence shall consider this request and respond to the umpire within one calendar month of receiving the relevant documentation.
* The initial response may be a holding reply if the NGB requires either further supporting information and/or additional time to verify the transfer request.
* An approved transfer request will normally be granted for a specified period and the umpire will be required to accept and abide by the rules and processes of the Europe Netball Umpiring Awards scheme currently in force.
* The NGB may require the umpire to undertake a further practical assessment.
* If the transfer request is declined, the NGB shall provide the umpire with appropriately detailed reasons together with an indication of when the umpire can submit a further transfer request.
* The umpire shall notify their home NGB of the result of the transfer of accreditation request, together with any accompanying caveats.

**1.2 Part B - Policy for Umpires transferring between countries within Europe Netball**

**Introduction**

This policy defines the process to be followed by an accredited umpire from one Europe Netball member country who wishes to now officiate in a different Europe Netball member country.

* The umpire shall obtain from their current NGB appropriate documentary evidence of umpire accreditation together with an appropriate endorsement.
* If the award held is a current (gained after 1st January 2013) Europe Netball Umpiring Award, then no further supporting information is required.
* If the award has been endorsed by Europe Netball through its accreditation programme, then the moving umpire should notify NGB of the new country. The NGB should contact Europe Netball Officiating Director to verify that the umpire’s home country award falls within the programme and confirms these details back to the NGB.
* If the award held is not a current Europe Netball Umpiring Award (i.e., gained before 1st January 2013) then the evidence must provide information detailing the scope and content of the relevant accreditation level achieved to facilitate cross correlation of the current and previous Europe Netball Umpiring Award schemes and accreditation levels.
* The umpire shall submit this documentary evidence, using the Europe Netball Officiating Umpire Transfer Request Form (see Appendix ‘A’ attached) to the NGB of their new country of residence together with a written request for transfer of accreditation to be considered.
* This written transfer request shall provide the following information:
* a forwarding address and contact details\*
* the level of umpire accreditation requested\*
* an estimated period (timescale) of residence if not permanent\*
* documentary evidence of any additional umpire accreditation e.g., umpire assessor or tutor or mentor\*
* written agreement to comply with the child protection Safeguarding Rules and Regulations currently in force in the new member country.\*

**\* What is the purpose of obtaining this information?**

* an indication of likely mobility (for being able to travel to officiate)
* any limitations or restrictions on being able to officiate (e.g., physical; work related; religion)
* how active they intend to be as an umpire.
* The NGB of their new country of residence shall consider this request and respond to the Umpire within one calendar month of receiving the relevant documentation.
* The initial response may be a holding reply if the NGB requires either further supporting information and/or additional time to verify the transfer request.
* An approved transfer request will normally be granted for the duration of the residency in the new member country.
* The NGB may require the umpire to undertake a further practical assessment, which may include the multi-stage fitness test (MSFT).
* If the transfer request is declined, the NGB shall provide the umpire with appropriately detailed reasons together with an indication of when the umpire can submit a further transfer request.
* The umpire shall notify their home NGB of the result of their transfer of accreditation request, together with any accompanying caveats.

**NOTES**

**1. This paper was ratified by the Europe Netball Council, on 20th June 2015 and is effective from 1st July 2015**

**2. Appendix ‘A’ attached: Europe Netball Officiating – Umpire Transfer Request Form**

**Appendix ‘A’**

**Europe Netball Officiating – Umpire Transfer Request Form**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title | Mr / Mrs / Miss / Ms / Mx | | Surname |  | | |
| First Name |  | | | Other Names | |  |
| Address |  | | | | | |
| County |  | | | Post Code | |  |
| Telephone Number |  | | | | | |
| Mobile Number |  | | | | | |
| Email |  | | | | | |
| Country of origin |  | | | | | |
| Details of Umpire Award(s) held | |  | | | | |
| Other Officiating Accreditations | |  | | | | |
| Other Supporting Documentation? | |  | | | | |
| Estimated duration of stay in …………………… (if not permanent)? | |  | | | | |
| How active as an umpire do you intend to be? | |  | | | | |
| Any limitations or restrictions on being able to officiate? | |  | | | | |
| Any limitations or restrictions on ability to travel to officiate? | |  | | | | |
| By signing the declaration, you are acknowledging that all the information is true and accurate | | | | | | |
| Print |  | | | Date |  | |
| Sign |  | | | | | |

**Sample Assessment Form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Member Country | |  | | |
| Assessor Name | |  | | |
| Assessor Qualification | |  | | |
| Level of current umpire award being observed | |  | | |
| Did you judge the umpire to be competent at the level assessed? (YES/NO) | |  | | |
| If no, please indicate the level at which you judge the umpire to be competent.  Please note that the umpire cannot be granted an award higher than their current grading. | |  | | |
| Using the table below as a guide, please indicate the score you would have given the learner had this been a formal Europe Netball Assessment. | |  | | |
| By signing the declaration, you are acknowledging that the umpire has met the required standard of the Europe Netball award they were being observed for. | | | | |
| Print Name |  | | Date |  |
| Sign |  | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Score** | | | | | | | |
|  |  |  | **(A Award Pass)** | **(B Award Pass)** | **(C Award Pass)** | **7** | **8** |
| **8 -9** | **10 - 12** | **13-15** | **16-18** | **19-21** | **22-24** | **25-28** | **29-32** |

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